**CURRICULUM VITAE**

**Communication Address:**

Suresh B. Jadhav

Flat No. 16, Godavari App.

Goreram lane, Nashik 01

Mobile No:7058449445

**Email ID.:**

[**jadhavsureshb4@gmail.com**](mailto:jadhavsureshb4@gmail.com)

* **Career Objective:**

I would like to serve in a potential environment, which fosters creativity, present ample opportunities for learning and utilization of my strengths to the fullest extent for my growth & the growth of the organization.

* **Professional Experience:**

An analytical and a dynamic professional with years of 1.5 years of experience in KPO, skilled in AML/KYC Process, Google research, analyzing the data from different sources like web based portals, press articles, transcripts, police blotters, government databases, newsletters and 2.4 years of experience in team handling, customer acquisition, service and branch operation.

* **Education Qualification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **University/board** | **Year of Passing** | **Percentage** |
| **B.com** | **T.M.B University** | 2008 | **First Class** |
| **H.S.C.** | **Maharashtra Board** | 2005 | **Second Class** |
| **S.S.C.** | **Maharashtra Board** | 2002 | **First Class** |

* **Work Experience:**

**1. WNS Global Services Pvt. Ltd., Nasik (Dec 2011 toApril 2013)**

**Designation –** KYC Analyst

**Job Profile –**Risk and Compliance protection in the US Based Criminal Investigation Process

**Key Deliverables:**

* Client provides AML/ KYC compliance services to Retail Banks, Investment Bank, hedge funds and insurance community.
* Creating the report on the risk analysis of entity (Person or Organization) with aim to determine overall risk associated with it for markets across European countries, Australia and New Zealand.
* Verification of the entity with the help of complex database of client according to instructions provided by the end client.
* It involves screening for OFAC, PEP (Political exposed person), Iran Connect, Watchlist, Money Laundering, fraud, corruption, Security Fraud etc.
* Utilization of risk technology tool with most robust search engine, most configurable database for wrong doing detection.
* Role involves Due Diligence, Risk Portfolio Monitoring and daily monitoring accounts to assure quick delivery of material risk changes.
* Research on the Google,Reuter, Business week, LinkedIn, Bloomberg.
* Reviewing the company profile on the finance related websites.

**2. HDFC LIFE (Jun 2013 to 04th Oct 2013)**

**Designation –** Direct Sales Manager

**Job Profile –** Life Insurance Sales

**3. Stark Projects and Agrotech (Oct 2013 to19th Jan 2016)**

**Designation –** BDM (Business Development Manager)

**Job Profile –Team Handling**

**Key Deliverables:**

* Conducting the seminar for business promotion with farmers of various villages inNasik District.
* Handling team of 10 members involved in client acquisition and operation.
* Responsible for day to day office operation.
* Providing training to team members.
* Handling the customer queries and escalations.
* Creating and updating the MIS of business development activities.
* Daily reporting to Managing director over the daily achievements.
* Coordinating with NHB offices and bank managers for loan and subsidy processing on the behalf of customer.

**PERSONAL DETAILS**

**Name** -SureshB. Jadhav

**Gender** - Male

**D.O.B** - 19th Feb. 1985

**Marital Status** - Married

**Religion** -Hindu

**Nationality** - Indian

**Email address** - jadhavsureshb4@gmail.com

**Hobbies** - Net surfing, watching Discovery & Fox history Channels.

**Strength** - Optimist and adaptable to change.

* **Computer Literacy :**

1. Good command over MS-EXCELL, POWER POINT and MS- WORD.
2. Good command over SAP BASED COMPUTER APPLICATIONS.

* **Declaration :**

I hereby declare that the above information is true to my knowledge and I bear the responsibility for the correctness of the above particulars.

**Place:**

**Date:**

**Suresh B. Jadhav**